



Trinity Church

Newport, RI



Report Prepared for the
Annual Meeting of the Corporation
January 29, 2017

Mission Statement

We are a community of Episcopalians gathered by Christ, serving and supporting one another and those in need. Our historic church is a living beacon calling all for worship, fellowship, and growth in the grace and knowledge of our Lord.

Front Cover Photo by Pieter Roos

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Parish Leadership

Senior Warden's Report

Trinity Church has had a fruitful year of growth and transformation. There is a lot of energy moving around the life of the church. We have much to be grateful for. One joyous area of growth this year has been seeing so many beautiful children and families on Sunday mornings. Our Sunday attendance continues to increase with new and wonderful people and families. Dee Matthews and Kait Lengyel have played a valuable role by teaching the children's Sunday Stories during the 10 o'clock service. It is wonderful to see the children running down the church aisle after the sermon to their respective families with excitement, having just been enriched in their own way about the word of God and Jesus. How wonderful it is to have the most beautiful young children all wanting to know who Jesus is! We have been boldly praying together and receiving communion as a big bright community of faith. This will help us grow into our future and we have an opportunity to grow into theirs. It is in our baptismal covenant to help these children and families grow into the life of Jesus, and Trinity Church is a perfect place to do that.

For Trinity to be ready for this next generation and beyond, it is imperative that we grow and transform our whole campus. Right now we are very limited in our usable space. We need all the space we can create to live into our life of faith, and we also want and need to be available to our Newport community. There are many community-based volunteer groups and not for profit organizations helping the wider community and we have a valuable resource to share with them. Evidence that we are intentional about this has been with the demolition of the old brown Carr-Rice building. To replace this moth balled building and upgrade our campus, we are finishing up the silent phase and will go into the public phase at the beginning of next year. We will then move forward with building the new and improved space for us to have for our various ministries and events as well as having the ability to offer the space for our community. Honyman and the historic church as well will get needed changes and upgrades which is all very exciting indeed. We have come a long way with our capital campaign project. It has been a long journey. A project of this size of course comes with much deliberate creation from the design of the building, raising the funds and then to see it built. We are instruments of God doing his work and it has not been easy yet it also feels so right. I look forward to the day we cut the ribbon and can put the business plan into action. The guidance of Partner's for Sacred Spaces and Gianfranco Grande has been invaluable for us to reach this goal. The tireless movers and shakers for the campaign have been Gianfranco Grande, Mother Anne Marie, Paul Taylor as our chairman, Barbara Roos as the campaign secretary and the Steering Committee.

One of your vestry's chief goals is to properly handle the finances of the church. With the guidance of our finance officers, Elaine Burress and James Patterson supported by Mother Anne Marie, Brian O'Malley, Jeff Gordon and the wardens, we have a balanced budget this year. Of course we all as a community are instrumental on having a healthy budget for our ministries and growth and that depend on your support. We all need to be good if not great stewards and give of ourselves as best as we can. I am very grateful to Meryl Moore and Larry Pulice for running our campaign this year. We are still hoping to get full support from everyone this year. Balanced is very good but to have sustainability and growth is vital to Trinity. We have a plan to take less from our endowment each year to get to a healthier draw. Our goal is to balance the budget from within our own annual pledging and sustain and grow our endowment. It is our responsibility to do so for future generations to come.

The annual Strawberry Festival once again was a great event under the leadership of Geer Messinger and Dennis Kretzschmar. The Pumpkin Patch for the month of October under the leadership of Diane Meyers and Debbie Lengyel is our best outreach project which creates fellowship and reaches out into our Newport community. A big portion of the proceeds is designated to the San Juan School in Honduras so we are touching far reaching places where our support is needed. The Silver Tea under the leadership of Debbie Lengyel is one of my personal favorite yearly traditions as it is for many. I love to see Connie Andrews and Mary Johnstone playing Christmas carols on the piano in Honyman and people being immersed in the holiday spirit. I am thankful for Trinity Loving Community (ILC) under the leadership of Jeffrey Clark which remains a valuable and vital ministry to many of our members on a daily basis. We are blessed to have such dedicated members doing great work at Trinity. I encourage everyone to be involved if you are so moved. Reach out to me if there is an area of the church life you would like to

be more involved in. Many hands make light work and I have come to learn without a shadow of a doubt that you cannot give without receiving. It is the law of attraction, an immutable truth.

Personally, I know how blessed we are to have the great leadership of Mother Anne Marie and Father Alan. They make Trinity a place I want to be on Sunday and as a warden I get to see how dedicated they are to us all year long in all they do. I can tell you that they both give so much of themselves and truly care for us and want to do God's work through this church with us and for us. I carry much respect and admiration for them both. We hope to show our appreciation for Father Alan by installing some much needed air conditioning in the church for the summer months. The fans are just not enough. Fortunately, with a financial gift from the Alletta Morris McBean Foundation, we can do that and it will be in the works. And where would we be without Barbara Roos? She, by far, keeps this parish going doing double duty as the church administrator and also as the secretary for the capital campaign. My hat goes off to her and her diligent service to Trinity. Brian O'Malley has helped keep our finances organized and he is a valuable resource for advice and guidance at our finance committee meetings. John Smith, our junior warden, can often be seen doing helpful duties around campus but much of what he does goes unseen and maybe unnoticed by us as our property manager. He quickly attends to the building issues that go awry for us so our campus stays safe and in good repair. Stephan Griffin, our choir director, has had another successful year. The music during the year has just been spectacular. The Easter and Christmas services with trumpets and brass and choir angels singing is something to behold.

I pray the church continues to move the needle and stand as a pillar of strength in this often unsettled world. May we stand strong in our intention to do God's work by loving one another in our community of faith. May we take this strength out into the larger world and be instruments of hope into our daily lives touching our families and friends to make this world a better place.

Wendy Durudogan, Senior Warden

Rector's Report

*"We thank you for setting us at tasks which demand our best efforts,
and for leading us to accomplishments which satisfy and delight us."*
From "A General Thanksgiving" (*Book of Common Prayer*, pg. 836)

It is a delight to reflect on not only the tasks of 2016, but indeed on the whole of the year and the way the Holy Spirit is working in our community of faith. As I write my seventh annual report, I am delighted to present you with the following statistics:

	2016	2015
Average Sunday Attendance	179	172
Easter Day Attendance	510	511
Christmas Eve & Day Attendance	701	686
Baptisms	10	9
Weddings	14	9
Funerals	12	11
New Households Added	49	30

I include these facts and figures not because I believe they tell our story particularly well, but because they are, I believe, windows into the life of this parish. They are not the cause of our on-going transformation as faithful disciples of Christ, but are instead an outward and visible sign of that transformation.

2016 will most certainly go down in the annals of this church as the year we launched our first capital campaign in nearly 30 years. **Trinity Serves: A Community Campaign** represents more than five years of hard work to bring to focus God's call to us, and to answer that call to the best of our abilities. In 2016 we demolished the Carr-Rice Building, preserving its foundation for future use; and we began a serious and purposeful drive to raise \$3 Million to achieve the four-fold goals of the project. And yet, as I so often have said, this campaign is not about a new building, or even about our beautiful older buildings, but rather is about living out the mission of this place in the very best way possible. No built structure can change lives – only the work of the Gospel and the movement of the Holy Spirit can do that. There's an old saying in the church, "God loves you just the way you are, and loves you too much to leave you there." We are partners with God in the life-changing business.

The year past will likely also be remembered as our own baby boom, as we welcomed Maxton Moniz, Levi Doyle, Victoria Knickerbocker, Oliver Lopez, Victoria Browning, and Colin Braithwaite to the fold. These wee ones join a great gathering of beloved children of God under the age of ten. The strong and vital presence of young people in our worship is one of my greatest joys every week. Parents and grandparents, please know that your efforts in getting your charges to church are appreciated. To me, the squeaks and squawks and wiggles make up the best benediction we can receive. Each of these children, and their families, offer us all many opportunities to serve. Grandparents to hold fussy babies and offer war stories of their own. Colleagues in child-raising to encourage and share ideas. And everyone to pray for and love each little blessing. God bless all our families and help us to support them along the way.

Of course, I am proud of the fact that our administrative house is in order, that the budget is balanced and the endowment is being used appropriately. I am thrilled with our new logo and almost-ready-to-launch website. I am honored to work in the company of my staff colleagues. Each one brings his or her A-game every single day. Our Wardens and Vestry take very seriously the work of the church, and yet have such a sense of joy and good humor. What more could one want from a leadership council than deep discussion and prayer, careful discernment, and a healthy appreciation of the power of laughter? I can't imagine anything better.

And so another year is done and we look forward to the next. With God's help, we will carry on. Strengthened by the death and resurrection of Jesus, we will go out and serve. Guided and carried by the Holy Spirit we will seek and serve all God's people.

The Rev. Canon Anne Marie Richards, *Rector*

Assisting Priest's Report

So hard to believe that twenty months have passed since I began ministry at Trinity as Assisting Priest. I remain deeply grateful to the Vestry for their confirmation of my appointment but especially to Anne Marie Richards for her collegiality, leadership and friendship. Part of the happy pleasure of working at Trinity is to be part of a stipendiary as well as voluntary team; I think the parish should be glad that there is such a very healthy team helping lead and guide the parish community. I appreciate the confidence of Rector and Vestry as they approved to increase my weekly hours by 5 hours from 20 to 25 hours.

It is my pleasure to assist in the "common round" of parish duties; of especial delight and comfort is my participation in the worship services of this great Christian community.

Coming here I was given the special charge of caring for and developing our ministry to those preparing for wedding and marriage; also I was given the charge of attending to the pastoral needs of the parish. This work of pastoral care is inestimably enhanced, supported, led by TLC; this is a most stunning example of parochial pastoral care led and maintained by devout, caring lay members of the parish.

A special word about weddings at Trinity. This provides income for Trinity but provides also much more as we are blessed by the presence of couples and families in worship preparing for the wedding. I am convinced that this ministry done well in the context of a welcoming community has untold long-term spiritual benefits.

We are privileged to welcome many guests to Trinity; our vocation is to welcome them as God in Christ has welcomed us. I look forward to being a part of helping this ministry to grow – meanwhile it is the “welcoming community” that is most effective in causing “guests” to become “participants.”

During 2016 it was my special joy to prepare a teaching schedule for our Adult Christian Formation group. The group meets at 9am most Sunday mornings for spirited discussion, listening and laughter.

In 2016 themes included:

Grasping at Straw/ Signs – How God reveals God!

Walking with Giants – People of Prayer

Mindfulness

Doubt

The Holy Spirit – Energy, Expression, Experience

The Spirituality of 12 Step Program

I led two evening studies on “Listening”; a “Quiet Day” that I announced was clearly “a good idea” but not at “the right time” so maybe 2017 will be the year!

This is a good place to be; a good place to know, serve and love the Lord. This is a good people in which to worship and make the Lord known here and beyond our church walls.

If ever you want to chat, pray please let me know.

215-510-1518

ajrn316@gmail.com

The Rev. Alan Neale, *Assisting Priest*

Junior Warden’s Report

First, in my first year as Junior Warden, I would like to thank the Clergy, Staff, Vestry, and Congregation for all the support and help I have received. I am most appreciative to everyone! Some accomplishments in the Building and Grounds area for 2016 include:

- a. Met with Dr. Steve Rous prior to his moving to take responsibility for the columbarium and Bill Bohmbach to take Junior Warden and Building and Grounds responsibilities.
- b. Carr-Rice: Memorial near front entrance was moved to storage, utilities and services were disconnected, some items were salvaged, asbestos abatement was performed, and building was demolished in late May/early June as preparation for new construction.
- c. Some contracts were re-worked to eliminate duplicity of services and reduce costs.
- d. Spring clean-up and sprucing was held on 21 May with many projects getting done. Special thanks to Barbara Roos for generating a maintenance needs list and tracking maintenance items in general, Brook Richards for exceptional electrical work and summer preparations in the Church building, Bob Lobecker for his outstanding handyman and carpentry skills particularly in repairing all kitchen cabinet doors, Pat and Deb Lengyel and Kim Doherty for excellent work on the grounds.
- e. Honyman Hall: Expansion tank on boiler failed, replaced by Summit at a cost of \$1895.00.
- f. Some painting and minor maintenance work was completed inside the historical church prior to Christmas services.

Plans for 2017:

- a.
- b. Honyman Hall: Bring fire protection system to code. Anticipated cost is \$15,000. Since HH is part of capital campaign this may be funded as part of the building upgrade.
- c. Estimates/installation of air conditioning in historic Church. This is being funded as part of a charitable foundation designated gift to the capital campaign.
- d. Hold another Spring clean-up and sprucing to do maintenance items and small repairs.

^{e.}
John Smith, Junior Warden

2016 Vestry Commissions

<p align="center">Properties John Smith</p>	<p align="center">Finance & Administration Elaine Burress Jim Patterson</p>	<p align="center">Outreach Tony Simpson</p>	<p align="center">Stewardship Meryl Moore Larry Pulice</p>
<p>Buildings and Grounds Strong Back Brigade</p>	<p>Audit Committee Budget Columbarium Operations Counters Endowment Trustees (<i>future</i>) Finance Committee: Budget LPF Liaison Human Resources Insurance Information Technology</p>	<p>Christmas Outreach: Gifts for Teens (<i>Youth Group</i>) Giving Tree Stockings for Soldiers Community Partnerships Martin Luther King Center Community Meal</p>	<p>Annual Campaign Planned Giving</p>
<p align="center">Christian Formation Joan Bartram</p>	<p align="center">Evangelism & Communication John Smith</p>	<p align="center">Parish Life Wayne Porter</p>	<p align="center">Worship Rich Mason</p>
<p>Adult Christian Formation Committee: Bible Study Groups Forum Hour Inquirers' Class Lenten Series Sunday Stories for Children Youth Group</p>	<p>Greeters Newcomers' Events/ Incorporation Communications</p>	<p>Archivist Coffee Hour Guides Ministry of the Arts Special Events: Homecoming Pumpkin Patch Silver Tea 12th Night Parish Picnic Strawberry Festival Trinity Loving Care (TLC) Prayer Group</p>	<p>Acolytes Altar Guild Eucharistic Ministers Eucharistic Visitors Flower Guild Music Lectors and Intercessors Ushers</p>

For 2016, three Vestry members were appointed to other leadership roles in the parish, rather than as Commissioners. Jeff Clark served as **TLC Coordinator**, Paul Taylor served as **Chair of Trinity Serves**, and Tom Jansen served as **Construction Liaison for Trinity Serves**.

Report of the Nominating Committee

The following slate of nominations for Vestry and Diocesan delegates for 2017 is submitted for consideration at the Annual Meeting of the Corporation on January 29, 2017:

Slate of Officers, Vestry, and Diocesan Delegates

Officers

Senior Warden: Wendy Durudogan

Junior Warden: John Smith

Clerk: Charlotte Ladwig

Treasurer: Elaine Burress

Assistant Treasurer: James Patterson

Vestry

Class of 2018	Class of 2019	Class of 2020
<i>One Year of Eligibility</i>	<i>Two Years of Eligibility</i>	<i>Three Years of Eligibility</i>
Meryl Moore	Tom Jansen	Pamela Alexander
Wayne Porter	Richard Mason	Geer Small Messinger
Larry Pulice	B. Mitchell Simpson	Tatiana Schweibenz

Diocesan Delegates

Delegates to Diocesan Convention *(to serve through 2017)*

Wendy Durudogan, Phoebe Livingston, and Robert Smith

Alternates to Diocesan Convention *(to serve through 2017)*

Joan Bartram, Larry Pulice, and John Smith

Nominating Committee for this Slate

Wendy Durudogan, *Chair*

Scott Bartlett, Joan Bartram, Larry Pulice, and Paul Taylor

Trinity Serves: A Community Campaign

The Year 2016, the first year of Trinity Serves: A Community Campaign, registered heartening progress toward realizing the vision of Trinity Church to expand our ministries of service to the community and to support internal programs to enrich the life of our parish.

After years of research, analysis, and planning to understand the needs of our community and our role in meeting those needs, Trinity Church is ready to act with a bold plan to restore and renew our centrally-located campus to serve better the parish and the people of Newport and the surrounding areas. Maintaining the historic church building as the central feature of the campus, the project will:

- Increase and improve usable program space through the construction of a **new, environmentally and historically sensitive building** on the site and foundation of the former Carr-Rice House;
- **Restore Honyman Hall** for continued and expanded use and improved accessibility;
- Positively affect the **preservation of the historic church** building through interior restoration and by ensuring that the supporting organization, the parish, is financially healthy, engaged, and continuing to grow;
- Address critical issues of **pedestrian and vehicular traffic flow** on the campus.

More than the construction or repair of buildings, however, this is a campaign to support and expand service to and with the community. The built environment is merely a tool, although an essential one, to bring to life a variety of creative partnerships and collaborations. **Success will not be measured in square feet, but in lives affected. Success will not be just another building, but the creation and utilization of a true community asset.**

A tremendously positive response from parishioners has resulted to date in pledges of \$671,935 over three years. In addition, eleven unsolicited donations, totaling \$19,810 were received from individuals outside the parish. When combined with the splendid contribution of \$250,000 received from the Alletta Morris McBean Charitable Trust, **funds already received or pledges in hand now total \$941,745.** These amounts can be appreciated in perspective by noting that pledges for the 2016 annual budget amounted to \$272,000.

Special credit for this progress goes to a dedicated team of solicitors, including Elaine Burress, Jeffrey Clark, Wendy Durudogan, Diane Meyers, Brook Richards, Tony Simpson, Dorcas Taylor, Paul Taylor and, ex officio, Mother Anne Marie Richards. The solicitors held 92 separate meetings with more than 85 households in the parish.

An able Steering Committee composed of Joe Bardenheier, Jim Burress, Wendy Durudogan, Mother Anne Marie Richards, Pieter Roos, John Smith and Paul Taylor from the parish and public members Michael Murray and Thomas Palmer is directing the campaign. The Rev. Mary Johnstone serves as Chaplain to the Steering Committee.

Our Project Manager, Barbara Roos, supports all of these activities with great efficiency and unflappable cheerfulness.

The campaign has striven always to combine the vision of Gospel-centered service with sound business practices and financial integrity. Complementing the professionally-prepared business plan has been a blue ribbon Trinity Serves Finance Committee chaired by Jim Patterson and including Jim Burress, Dennis Kretzschmar and Brian O'Malley.

In addition to providing the physical facilities required to support an expanded mission of service and worship, the project also offers opportunities for donors to memorialize people or causes they wish to commemorate. Our campaign consultant has prepared a schedule of naming opportunities which link contributions to features of the project's architecture. At least three extended families are considering consolidating their gifts to honor loved ones. Similarly, unrelated donors could join their pledges to establish a memorial to someone they wished to honor.

In 2016, Trinity Serves: A Community Campaign focused primarily within the parish during a silent phase. Now the Vestry, which has granted unanimous support at every decision point of the project, has approved transition to a public phase. That step will take place formally at a public event to which political figures, major donors, foundations and the press will be invited. It is scheduled for February 15th.

Needless to say, we have much work ahead to reach our target of \$3 million. We can now say with confidence, though, that the parish has responded handsomely to the invitation to do the work we are called to do. It is a perfect time to be grateful for what has been achieved and humbly pleased by what we have accomplished together.

Paul D. Taylor, *Chair, Trinity Serves: A Community Campaign*

Capital Projects Progress

Demolition of Carr-Rice

On December 15, 2015, The Historic District Commission (HDC) of the City of Newport granted permission for Trinity to “Demolish Carr-Rice building above its existing basement” and “Construct new building” as described in detail in the application to the HDC. That permission, gratefully received by the Trinity Serves team, kicked off a series of actions in 2016.

Preparation for the demotion of the Carr-Rice building began early in the year. The first task was to be sure that all usable equipment was removed from the building. Notable “saves” from Carr-Rice include a second stainless steel work table from the kitchen, and other kitchen equipment and supplies. Next, the safe removal of memorial plaques from various parts of the building was undertaken. Most were carefully removed and packed for storage.

One significant piece of artwork, the Belmont Memorial, required special handling. After receiving bids from several companies – both national and local firms – the decision was made to work with Jack Afonso of Riverside Stone Company in Seekonk, MA, to remove and store this exquisite piece of sculpture. In work that took more than a week, the 5,000 lb sculpture was carefully removed from the stairwell wall in which it had been embedded, encased in a custom-built, protective crate, and lifted by crane onto a specially supported truck for transport to storage. After restoration and repair, The Angel, as the Belmont Memorial is often known, will be prominently displayed in the new building.

Certain that all desired items had been removed, we began the process of demolition. Receiving bids from two local firms, we chose J.R. Vinagro to demolish Carr-Rice. To obtain a demolition permit from the City of Newport it was necessary to test for the presence of Asbestos in the building, and those tests revealed the presence of encapsulated asbestos in the tile floor and roof shingles. J.R. Vinagro removed these items in full compliance with all safety protocols. Shortly thereafter, demolition began in earnest, and the entire building was removed, and the site cleaned, by mid-May 2016.

Continuing Plans for New Building

With HDC approval in hand, the exterior look and materials of the new building were deemed to be settled facts, but that did not mean that there was no more work to be done on the design of the building. In early 2016 our architects at Northeast Collaborative Architects began the process of bringing other professionals onto the project to more fully develop the plans for the building. Mechanical, Electrical, Plumbing, and Structural Engineers were added, along with Landscape and Lighting Designers. Because the kitchen in the new building will have to meet Health Department standards for a Certified Kitchen, an additional consultant was brought on to address specific equipment needs and placement.

In the Fall of 2016, with plans much more fully developed, CostPro, a Boston-based firm recommended by NCA, was hired to do a detailed estimate of the cost of constructing the new building. A similar exercise had been undertaken earlier in the design process, but the decision was made to do this work again now that more was known about the final design and the various building systems. CostPro’s estimate was received in December, along with expert analysis from Glenn Gardiner, partner at NCA. This report was presented to the Vestry at the December meeting. Given the CostPro estimate of over \$3 Million to construct the new building as currently specified, it is clear that we will need to both review materials and equipment choices for possible savings and, in all likelihood, plan to phase construction. Assuming the capital campaign meets the fundraising goal of \$3 Million, the total cost of the new building will need to be \$2.5 Million or less, and we feel confident that the talented team of professionals on this project can deliver a high quality structure within our budget constraints. We continue to work towards

building the best building for the funds we have available, and to prioritize revenue generating spaces over non-revenue generating spaces in any plans for phasing construction.

Historic Church Building

In October 2016, Trinity Serves received a grant of \$250,000 from the Alletta Morris McBean Charitable Foundation for the specific purpose of accomplishing work in the historic church. The grant letter specifies that the funds must be used for “renovations, repairs, and a new air conditioning system” in the church building. Other projects under consideration include replacing or restoring doors, installing electronic locking systems, and restoring the chancel area. We continue to be grateful for the Trustees for fully funding one of the four initiatives of the campaign. In early 2017, the Rector will appoint a working group to plan for projects covered by the grant. As Trinity has already received these funds, work in the historic church can begin as soon as projects have been finalized.

Honyman Hall

Our exquisite parish house needs attention. Exterior paint, and a thorough examination of the roof and gutters are important first steps. At the same time, the fire alarm system needs to be replaced, and the electrical and plumbing systems need review and possible upgrading. The impact of abnormally heavy use since the close of Carr-Rice in 2014 means that interior painting and repair is desperately needed in all areas of the building.

Former Trinity member Frank DiMauro has generously provided expert advice as well as preliminary sketches for repairs and renovations in Honyman Hall. The exterior of the building will be unchanged (with the possible exception of one additional exterior door on the west side of the building), while the interior will undergo some reconfiguration of spaces. With no changes to the beautiful Hawes Room, plans include a new arrangement of the rest of the first floor to include a small visitors’ center and gift shop, nursery, ADA compliant restroom, and small galley, break-room style kitchen. On the second floor, office and meeting spaces will be reconfigured, the bathroom will be renovated, and there is hope the budget will allow us to include a small elevator or wheelchair lift so that our parish office is accessible to all.

Work in Honyman will begin in early 2017 with the replacement of the fire alarm system, and will progress as funding and building use allow.

Properties Commission

Buildings and Grounds Committee

See Jr. Warden’s Report

Strong Back Brigade

The Strong Back Brigade is a group of volunteers willing and able to help move things around the Trinity Campus. This year the Brigade helped with the following:

- Setup for our outdoor services in the summer
- Cleanup and setup for the Christmas service.

We’re always looking for more help! Contact Barbara Roos in the church office to sign up.

Brook Richards, *Chair*

Finance and Administration Commission

2016 Year End Financials

Note: The Financial Addendum to the Annual Report includes the 2016 Year End Report Summary. A more detailed 2016 Year End Report is available on request at the usher's station during the Annual Meeting, on the church website, or may be requested from the church office.

2016 marks the sixth consecutive year where Trinity's financial operation has ended the year with a small surplus. This is, in no small part, due to a financial control process which includes monthly financial reviews conducted by the Finance Committee and regular financial reviews at Vestry meetings.

Brian O'Malley continues to provide monthly and quarterly reports that make financial analysis much easier. One reason that our budgeting is successful is that Brian provides up-to-date figures on actual costs that we can use to project future costs so our budgets are based in reality. In addition, our Assistant Treasurer Jim Patterson, has provided consistent good advice and guidance. Jeff Gordon continues to provide wise and steady counsel with endowment matters.

Significant budget changes for 2016 included expenses associated with an entire year of Alan Neale's services as Assisting Priest and the expiration of a diocesan grant for the music program. In addition, the vestry of Trinity Church authorized a loan of up to \$350,000 from the endowment to the capital campaign and Carr-Rice demolition.

Financial highlights of the 2016 year include:

- Pledges paid – exceeded budget of \$272,000 and came in at **\$279,062**. (Note that this amount includes \$6,479 received in FY16 for FY15 pledges)
- We finished the 2016 year with a slight surplus
- Revenue budgets exceeded for weddings and plate
- Revenue budgets for guiding were slightly lower than projected
- No money was needed from the Rovensky fund to fund operations due to the increase in wedding revenue
- Expenses were under budget by \$3755
- Continuing Carr-Rice Storage costs (\$3,000 in 2016)
- Accomplished Financial Audits for Diocese (2015), submitted on-time
- Endowment draw for operations was budgeted at \$87,000 and **\$72,580** was drawn
- Community meals received donations and two grants making it self-funding
- **Heading into 2017 keeping eyes on pledge income and endowment draw**
- Funding due to Easter and Christmas mailings
 - **Music – \$2275**
 - **Flowers – \$3250 (est)**
- Outreach: Outreach efforts this year included Community Meal, the San Juan School construction funding, the Newport Community Youth Chorus and donations to local organizations including Child and Family Services and the Martin Luther King Center. \$9,000 in operating revenue contributed to these efforts.

2017 Budget

Note: The Financial Addendum to the Annual Report includes the 2017 Budget Summary. A more detailed 2017 Budget Report, as approved by the Vestry in the Jan 2017 Vestry Meeting, is available on request at the usher's station during the Annual Meeting, on the church website, or may be requested from the church office.

What assumptions brought us to this budget?

- Includes liquidating some accumulated donations
- Includes a part-time assistant priest (The Rev. Alan Neale) for 25 hours per week
- Revenue income from Guiding is set at traditional levels
- Number of wedding stabilizes at 10
- Begins a sustained effort to lower the endowment draw to 4% of the average endowment value (over several quarters) of that portion of the endowment available for funding operations
- We must develop a Balanced Budget.

The largest portion of the budget is devoted to staff salaries. Mother Anne Marie Richards' compensation remains the same this year as last. The wardens and vestry would have liked to have raised her salary given the increased complexity of her responsibilities due to the capital campaign, but pledge and other revenues would not support this. She will receive an additional two weeks of leave in 2017 in lieu of a salary increase. The compensation for Father Alan Neale increases slightly this year. While he will work an additional 5 hours per week, his health insurance costs have decreased from \$26,412 to \$16,200 allowing us to increase his income with minimal impact on the budget. The Music Director's salary is no longer supplemented by the Diocese of Rhode Island and remains the same. The Administrative Assistant's pay rate remains constant.

Maintenance costs for the buildings and campus remain steady. Significant expenses for repair and upgrades to the church were funded by the Landmark Preservation Fund and fire code compliance costs for Honyman Hall will be funded via the capital campaign.

Revenue Assumptions, increase of \$3K from 2016 budget

- **Pledges** –Budget is using conservative figure of \$281K. 2016 pledges received were budgeted at \$272K but actual pledge income was higher.
- **Endowment Funding** – 2017 Restricted and Unrestricted Endowment Funding for the operating budget will be decreased to \$85K with a plan to keep lowering the endowment draw for operations until it is 4% of the endowment funds available to fund operations. (\$85K represents 3.7% of the entire endowment and 5.4% of the endowment funds available to fund operations. Keep in mind that \$257,000 of the endowment is a loan to the capital campaign which will be repaid (with interest set to prime) at the conclusion of the capital campaign.
- **External Funding** –There is no remaining Diocese grant for the Community Choir .
- **Rovensky Fund** – in 2017 will be used by the Rector to fund ministry and special tasks and projects. The Rovensky budget for 2017 for contributing to operations is \$6K.
- **Music Fund** – the music fund is being used to pay some expenses associated with the music program (\$6300).
- **Other Revenue** –30% of the Pumpkin Patch “profit” for 2016 and 2017 will be dedicated to operating expenses as will the proceeds of the Strawberry Festival.
- **Weddings** - 10 weddings are already booked. We don't expect that number to grow.
- **Unspecified deferred (never used but accumulated) donations** of \$16K and expected donations of \$4K

Expenses, up \$10K from 2016 budget

- **Diocese Apportionment** – \$76K, increase of \$6K over 2016. Apportionment is 17% of Income used for operations, as reported on the last Parochial Report (in this case, 2015)
- **Rector Salary Increase** –None
- **Staff Salary Increases** –No increase in rate although we plan to have all positions staffed for the entire year
- **Part-time Priest position for entire year** –overall cost of \$43K. Position increased to 25 hours a week from 20
- **Rector's Medical Insurance** – \$27,180, Rector pays \$4,349
- **Assistant Priest Medical Insurance** - \$16,080, Priest pays \$3,720
- **Music Dir Medical Insurance** – \$11,820, Music Dir pays \$1,891
- **Outreach** – Community meals, hosted in Honyman, currently at 2 per month. Community involvement... Home Depot volunteers, Stop & Shop grant for \$2.5K and other donations will cover most of the expenses. All outreach will be covered by fundraising appeals with the exception of community meals which has a line in the budget of \$3,000.
- **Buildings and Grounds** – \$40K budget for 2017, including monthly expenses for Carr-Rice storage space (piano, kneelers, etc). We believe we are funding this at a level where on-going facilities and grounds efforts can continue.
- **Cleaning Services** – Church and Honyman scheduled maintenance service – \$4.8K
- **Altar Society** – Will receive \$300 from operations vice having a once per year dedicated collection.
- Fire Dept. mandate for upgrades to Honyman Hall will be merged into capital campaign improvements to that building.

Elaine Burress, *Treasurer*

Endowment Reports

Note: The 2016 Endowment Report will be published in the **Financial Addendum**.

Jeff Gordon, *Endowment Manager*

Outreach Commission

Community Meal

The Community Meal program has been a very active ministry during 2016, serving hot meals and warm fellowship to anyone in need on the first, fourth, and fifth Mondays of each month.

During 2016, we held 26 Community Meal events and served a total of 2258 meals. On average, we serve 85 meals at each event, and on a dozen occasions served over 100. Our average cost to put on a Community Meal is about \$170, which works out to be \$2.00 per meal.

Once again this year, we received a grant of \$2500 from Stop & Shop, which funded over half our year-long expenses of \$4500. We also received a grant of \$3000 from the Rhode Island Foundation's Newport County Fund. With those two grants, the operating cost of the program is fully funded.

The involvement of Trinity parishioners and the community at large continues to be supportive and enthusiastic. We have an email list of about 30 individuals who are active participants and welcome anyone else who would like to help. In addition to parishioners, a number of local community volunteers and area high school students offer to help on a regular basis, making it a community meal in every sense of the word.

We continue to enjoy the generous support of the employees of the Middletown Home Depot. They are regular volunteers on the first Monday of each month, and this year they donated a large event grill for our use.

The spirit of generosity and commitment among parishioners, friends, and neighbors to help those in need keeps the Community Meal program full of optimism and enthusiasm. We continue to try new and interesting menu items, always with an eye on well-rounded and nutritious offerings. Everyone involved is proud to be able to serve our guests in a manner befitting Trinity Church.

Jeffrey Greene, Chair

Gifts for Teens Program

In 2016, funding for Gifts for Teens was generously contributed by members of the parish, and was greatly augmented by a \$3000 grant distributed by Child & Family on behalf of The Providence Journal. The only criteria for use of these funds is that we spend it on necessities like clothing, toiletries, baby supplies, diapers, socks, underwear and books.

This year we received names of teens in need from Lucy's Hearth and Boys Town. Through the efforts of our donors, shoppers, organizers, and wrappers, we were able to fulfill every gift request, and even do a little more than asked in many cases. The teens from our church really enjoy doing this and get so much out of the actual shopping. The young people mostly ask for basic need items (socks, jackets, etc.) and that is what really gets our youths' attention.

As I was traveling to Hong Kong during the time the program was underway this year, I am particularly grateful to some adult leaders who stepped in to help organize our efforts. Wendy Neale did an outstanding job of creating a "shopping envelope" for each recipient. Information about each teen along with his/her special requests was carefully scribed on the outside of the envelope; inside our shoppers found an appropriate cash allowance; and each envelope was used as a receipt and excess cash carrier to be turned in at the end of the day. All very neat and tidy! This attention to detail was much appreciated by Charlotte Ladwig who took on the task of carefully accounting for all expenditures and completing the detailed report for Child & Family. As always, we had a great group of youth and adults that helped us shop and then we had a lot of you get involved with the wrapping. It was so wonderful to share this with all of you this year.

Diane Myers, Chair

Giving Tree

Once again we worked as a part of the East Bay Community Action Program's Adopt-A-Family initiative which matches caring individuals and organizations with families in need of holiday food baskets, warm winter clothing, and toys. Trinity was given a wish list for each family member from eight different families. Those lists were then distributed to Trinity parishioners who volunteered to purchase the appropriate books, toys, clothing, or gift cards. The resulting gifts, each wrapped and each identified by code number, were gathered together in Honyman Hall by Sunday, December 11 and then delivered to East Bay Community Action the next day for distribution to the receiving families.

Thanks are also due the Trinity parishioners whose volunteer shopping made Christmas brighter for some needing neighbors.

Larry Pulice, Chair

Stockings for Soldiers

Thanks to the generosity of the good folks at Trinity, we stuffed and sent 50+ stockings to soldiers this year, and we are grateful to all who donated their time and generosity. We hope to repeat this in 2017.

Anne Oliver, Chair

Sharing our Space

In 2016, Trinity Church shared our space with a number of community organizations at little or no cost to these groups. We believe that offering our centrally-located facilities to the wider community is an important part of our engagement and service in Newport. Among the groups who used meeting space at Trinity in 2016 we include Alcoholics Anonymous, Narcotics Anonymous, Literacy Volunteers, Newport County Chamber of Commerce, Discover Newport, Christmas in Newport, Child & Family, Newport Strings, and The Historic Hill Neighborhood Association.

The Rev. Anne Marie Richards, Rector

Stewardship Commission

The 2017 annual pledge campaign was launched on October 9, with a focus on “Moving Forward, Giving Together”. As of the end of 2016 we have raised 100 pledges, totaling \$237,285. While nearly 40% of those are higher than last year, we remain short of our \$280,000 goal, and specifically fell short of our mission to receive pledges from a higher percentage of our regular parishioners. While many people continue to give, there is still no significant rise in the number of people making annual pledges.

In early December, Vestry members called many members with a gentle reminder about the pledge appeal, which generated a positive response. However, we hope to hear from many members who have made pledges in the past but have not yet done so for 2017.

Many thanks go to Eric and Tatiana Schweibenz for their support and personal appeal to the congregation at the start of this campaign. Thanks also to all who have given generously, both for your pledge and your commitment to our future. If you have been meaning to pledge, and have yet to do so, it is certainly not too late. Please contact the Trinity Office for more information.

Budget Year	Goal Amount	# Pledges in by January	Pledge total by January
2010	300,000	142	261,850
2011	none	137	281,329
2012	none	115	285,229
2013	275,000	127	254,028
2014	280,000	119	249,771
2015	280,000	144	251,824
2016	280,000	89	216,818 <i>(of \$275,803 final pledge total)</i>
2017	280,000	100	237,285

Meryl Moore and Larry Pulice, *Vestry Stewardship Commission*
Eric and Tatiana Schweibenz, Wendy Durudogan, *Committee members*

Meryl Moore and Larry Pulice, 2016 Stewardship Chairs

Christian Formation Commission

The primary goal of the Christian Formation Ministry is to develop a variety of programming so that all members of the parish with their varying levels of knowledge, commitment, and interest can be enticed into the spiritual life of the Church. Christian formation has three components: Adult Christian Formation, Sunday Stories (for children), and special events.

For three years I have been the commissioner for Christian Formation. During that period the church community and our programs have evolved. In addition to the formal programs that are described below we have include all of our activities such as the Community Meal and the Pumpkin Patch that bring people to us and lead them to their spiritual roots in an informal manner as part of our work. The arrival of the Rev. Alan Neale has changed the face of our program particularly as he has revitalized and led our Sunday morning programs. As the community moves ahead I am sure that the spiritual life of the parish will continue to evolve with it.

Joan Bartram, *Vestry Commissioner*

Adult Christian Formation

Since the arrival of the Rev. Alan Neale in 2015 the ACF committee has continued to be blessed with his leadership and teaching skills for our Sunday morning Adult Christian Formation classes. A consistent group of 12 – 15 people has been attending, and on several occasions we have had as many 20-people come to the program. Although a brief 45 minutes long they are filled with spiritual insight and discovery which has both challenged and deepened the faith of all who participate.

This year we pursued several different themes beginning on January 10 with a four-week discussion entitled “Experiencing Epiphany”. The following week we did a one week program on “Cosmic Disclosures” and during Lent we explored “Spiritual Giants” where we had the opportunity to hear from Alan, Anne Marie, and Mary Johnstone about the lives of people who have inspired their own personal faith journeys. We learned about Julian of Norwich, Jonathan Daniels, Phillip Newell, and Bernard of Clairvaux. On the final Sunday in Lent we had Christine Bevilaqua join us for a presentation on “Mindfulness”. After Easter Alan led a program on “Post Resurrection-Doubt, Despair, Defiance, Decision” and on April 10 Bishop Knisely led the group in an open forum and discussion. Our final program before the summer break was in May and was entitled “Divine Dynamite” a three-week discussion on the dynamic, divine, invasive, pervasive power of the Holy Spirit. We resumed on September 25 and ended 2016 with a nine-week series entitled “A Twelve Step Ladder to Freedom” based on Christian Scripture and AA’s Twelve Step program.

Lenten Series - in 2016 the ACF committee decided to follow our previous successes with a Speakers Series for the Lenten program. The series was held on Wednesday evenings from 7:00pm to 8:30pm with an average of 25 people attending each lecture. This year’s program was entitled “Integrity: Obedience to the Unenforceable”. We invited five people from the community to come and discuss Integrity in their area of expertise. The Rev. Alan Neale spoke on Integrity in Christian Discipleship and Tradition; Orla Brandos, Chief Nursing Officer at Newport Hospital and Pamela McLaughlin, Director of Patient Services at Newport Hospital spoke on Integrity in Healthcare; Dr. Martin Cook, Professor of Military Ethics at the Naval War College spoke on Military Integrity; John Zurn, Headmaster of St. Michaels Country Day School spoke on Integrity in Education; and Brenda Nienhouse, Executive Director of the Newport Opera House and Performing Arts Center spoke on Integrity and the Arts.

Helenmary Lauth, *Chair*

Sunday Stories

Trinity offers a unique program for children from pre-K through 5th grade. **Sunday Stories** is a combination of Children's Chapel and Sunday School Class all in one fun session held during the 10am service from September through May.

Children and their families begin worship in the church for the opening hymn and prayer, after which the priest will invite the young ones to gather in the rear of the sanctuary with the Sunday Stories adult leaders. The children are led across the driveway to Honyman Hall where their own chapel space is set up in the Hawes Room. After an opening prayer, the adult leaders share the story of the day's Gospel lesson with the children. It is the same text that the community is using over in the church, but is told in a way that is accessible to, and enjoyable for, young people. After hearing the day's story, there is a time to talk about it, act out parts of it, or play a game based on the Biblical lesson. No one is required to sit still, and asking questions is encouraged - this is their time to explore and get to know God. Following the lesson and activity, the children offer prayers, recite a simple creed, and then conclude their time together. The adult leaders then escort the children back to church where they arrive just in time to exchange the peace and prepare for Eucharist.

In the Spring of 2016 we were blessed to have Dee Matthews lead each week's session. Dee brought a wonderfully creative spirit to the lessons, often sending the children back into the church with beautiful crafts in hand. Dee and her family moved to Texas in June and we were sad to see them go. And yet, it is true that God always provides what we need! In September Kaitlyn Lengyel, a life-long member of the parish, decided to take the fall term off of choir, and thus was free during the 10 o'clock service. Kait took over Sunday Stories at a time when six new children had joined the parish, and others had come of age and begun joining the fun. She had her hands full, and yet always filled each child with a sense of joy and wonder at God's work in the world. Kait also began posting highlights from Sunday Stories on a flip chart that was then visible in coffee hour, offering the entire parish a little glimpse of the great things happening with our beautiful children.

The Rev. Canon Anne Marie Richards, *Rector*

Men's Bible Study

During 2016, the Men's Bible Study Group concentrated on the Gospel according to Matthew. Meeting for an hour at 7:30 each Wednesday morning throughout the year at the Seamen's Church Institute, participants read and discussed the bible with the help of companion commentaries by N. T. Wright. The sessions were collegial and inclusive and leadership of discussions rotated among members. Some new participants joined the group and others moved on with men attending both in person and by conference call from distant locations. New participants are always welcome.

Brook Richards, *Chair*

Evangelism and Communications Commission

Newcomers

The Newcomers committee has been tasked with supporting Church growth by welcoming newcomers and providing opportunities to get involved in the life of Trinity. To accomplish this we have an energetic and enthusiastic committee consisting of Debbie Bartlett, Brook Richards, Tatiana Schweibenz, Dorcas Taylor, and me. Our regularly scheduled meetings are held on the 3rd Thursday of the month at 6:00 PM in the basement of Honyman Hall and I extend an open invitation to anyone who would like to participate. Although we are the formal committee, we recognize that many members take an active part in inviting, welcoming, and forming relationships with newcomers and we want to thank and encourage you to continue reaching out and including all in such a caring and supportive Church family. Accomplishments for 2016 include:

- a. Met with Father Alan and Barbara on a few occasions to brainstorm ideas for welcoming and incorporating new members into the life of Trinity.
- b. Nametags: Current process is well established and working nicely, using the hanging rod in the Tower room provides portability of nametags. Thanks to all for participating and wearing nametags.
- c. Pew Cards: Cards were updated and the established system to keep visitor's cards and Trinity informational cards stocked in pews is working well.

Plans for 2017:

- a. Plan and hold a minimum of two Newcomer's Social events. These events were not accomplished during 2016 due to other scheduled events associated with the capital campaign and other activities.
- b. With new Church logo and other items being created as part of the capital campaign, the hope is to reinvigorate the welcoming gift bag program.
- c. Identify and coordinate additional newcomer activities to connect new members with established members (shepherding/mentoring program).
- d. Formalize the process for follow up contact with visitors to Trinity.

John Smith, *Chair*

Greeters

A welcoming greeting and a smile are always appreciated as newcomers, visitors, and regulars alike arrive at Trinity Church for services on Sunday mornings. About twenty individuals and couples participate in this ministry on a rotating basis (five or six times a year), and more are always welcome. If you are interested in being a Greeter, or would like to chair this ministry, contact Barbara Roos in the church office.

Barbara Roos, *Greeters*

Communications

Thanks to a generous bequest from the estate of Hugh D. Auchincloss, III, Trinity was able to invest in a professional re-development of our graphic imaging and digital communications. After considering several firms, Figmint, a Pawtucket based company, was chosen as our partner in this project.

Having not done this sort of project before, the staff was both intrigued and amazed by the "discovery" we were lead through. Figmint began their work by reading everything they could about Trinity - our entire website, service leaflets, Trinity Serves documents, etc. - and visiting our campus. We were then invited to a kick-off session that really got us to begin to focus on what Trinity's brand is, and what we want it to be. There were lots of exercises to get us talking, and to help us develop a word bank of descriptors that evoke the spirit of Trinity both as we see it today and looking ahead to the next stage of our growth and development. From that session, we moved towards defining the pillars of the Trinity brand. After several attempts, and lots of discussion, we landed on **Expansive**, **Sanguine**, and **Integrated** as the pillars of our brand. The next step was to develop a brand story, one paragraph that captures the essence of Trinity. With some hard core wordsmiths around the table, this step took a while to get right, but in the end we came to a conclusion that is both true for today, and just aspirational enough that we have room to grow into it. Thus, our first concrete output was this paragraph:

“The middle ground has traditionally been a place of compromise, the sweet spot between the background and foreground, success and failure, past and future, where the foundation for something pivotal is laid down. Trinity is positioned here. Both as an institution nestled in the heart of historic Newport, and as something more – a palpable sense of connectedness and community drawing people together to celebrate life’s triumphs and to face the challenges of the day. Functioning as an inclusive community center, Trinity links the underlying ground rules of faith to the staggering variety of life experiences of each individual member and friend.”

After spending a long time in the world of words, honing the pillars and the brand story, we finally began working with the artists in the firm. Thus began the next process, first thinking about typeface (the one easy choice - everyone agreed at the very first meeting), and then moving into color palette. We spent a bit of time on this step, basically rejecting all of the options offered at the first color meeting, and finally doing some mixing and matching to make the ultimate selection. Who knew when we started this process that we would ultimately settle on a color scheme that includes a pretty close match to 2017’s color of the year!

At last, pillars, story, type, and colors in hand, and months after the kick-off meeting, we began developing a new logo. The first thing we saw was a page of pencil sketches drawn by every person on staff at Figmint. They hosted an all-staff charrette over lunch one day, shared what we had so far and invited everyone to produce quick sketches of possible logos. These were all over the map - some really cool, others that just didn't work. In the end we focused on two somewhat abstract renderings of the tower, and our graphic artist combined elements of each to fully develop several options for us to consider. After settling on the one we liked best, we did a few more tweaks, ultimately landing on a logo that is both a stand-alone graphic image and also a system from which other program logos can be developed. By taking the brightly colored lines of the main logo and either directly excerpting them or recombining them, we have the ability to create a variety of marks that, though unique to a particular program, clearly belong to the overall Trinity look. The first instance of our implementing this method was the development of the Trinity Serves logo – a direct extraction of the lower part of the main logo.

The new logo was unveiled at Homecoming 2016, with large banners creating a welcome to the festivities on the lawn. We have begun to update printed items with the new artwork. We also worked with Figmint to develop two short videos – one each for the parish and Trinity Serves – and to build a library of photographs of Trinity’s people and campus for use in many settings. In early 2017 we will launch a completely re-developed website, complete the transition of all materials to the new logo, and add several new branded items for promoting our great parish.

The Rev. Canon Anne Marie Richards, *Rector*

Parish Life Commission

6 Galatians 9 ~ 10

And let us not be weary in well doing: for in due season we shall reap, if we faint not. As we have therefore opportunity, let us do good unto all men, especially unto them who are the household of faith.

As I'm sure you are aware, the "Parish Life" universe is generally comprised of the following ministries; Guiding, The Strawberry Festival, Homecoming, The Pumpkin Patch, TLC (aka Trinity Loving Community), The Ministry Fair, Coffee Hours, The Silver Tea, & Twelfth Night. These programs ran again without fault or major concern, over the past year. And so first off, this time around let me just offer a personal thanks and appreciation to each of my fellow Vestry Members, as well as individual thanks to; Anne & George Oliver, Elizabeth Dupont, Anne Livingston, Harle Tinney, Geer Messinger, Wendy Neale, Jeffrey Greene, Dennis Kretzschmar, Jeffrey Clark, Diane Myers, Deb Lengyel, Christine Pimentel, Wendy Durudogan, John Smith, Barbara, Brian, Brook, Anne Marie and Alan, for making my role as Chair, light and delightful.

Details for the year are highlighted by a fantastic and well attended Pancake Supper, another highly successful Strawberry festival, an abundantly well supported and attended Homecoming event, where the high point of the afternoon was a toss-up between the Bouncy House, the massive selection of eats, and all of those delicious entries in the 2nd annual Ben Hopkins - Trinity Bake Off.

Pumpkin Patch efforts were successful again even though the weather was less than friendly, at times. Hats off again to the Pumpkin Patch Crew.

TLC, Guiding, Coffee Hours, The Ministry Fair and The Annual Silver Tea all posted great attendance, volunteer and financial support and continue to be the very sturdy underpinning of our Parish's stellar reputation as a center pillar for the faith community in Newport.

Let's put our minds and hearts together again this year and craft the best Parish Life Calendar we can muster. We will sponsor the traditional events, (e.g., Pancake Supper, Strawberry Festival, Homecoming, etc., etc.). We are even considering some less formal offerings (e.g. Spring Garden Party, Sunset Summer Cruise, Walks & Bike Rides, Golf outings, and maybe even a trip to the Casinos ??) Your ideas and wishes are welcome, so please don't hesitate to share your genius with us.

Thanks again everyone & may God continue to provide and bless us all, throughout the year!!

Wayne Porter, *Vestry Commissioner for Parish Life*
(porterwayne@msn.com)

Office Volunteers

We are grateful to Betsi Dwyer, Anne Glenn, Kait Lengyel, Rufus Meadows and Max Richards who volunteered to come in to answer phones, manage the photocopier when large projects were running and any other projects that take a lot of hands to manage out the door. If any others are interested in participating in this ministry, please contact Barbara Roos in the church office.

Barbara Roos, *Office Volunteers*

Trinity Loving Community

2016 was an effective and consequential year for Trinity's pastoral care ministry, known as TLC (Trinity Loving Community). Our community - be it those who benefit from the TLC provided services, those who volunteer to "care-give," or the parish as a whole, is the better because of the way in which we care, consider and communicate with each other. At its core, TLC is a committed group of volunteers who accomplish seemingly simple, everyday tasks most of us might take for granted - visiting the sick or home bound, preparing a meal for the ill or convalescing, providing rides to those who no longer drive, sending cards or making phone calls to cheer one another up and demonstrating that, just because we might not see each other at Sunday services, doesn't mean one is out of our thoughts, prayers and communal consciousness.

We were blessed with creative and dedicated Monthly Coordinators. They took the program and "made it their own," proving that it not be a "one size fits all" ministry. Some are technically savvy and adept, others love "working the phone," while still others have their fingers on the pulse of the community, know what's needed and how to address those needs. In other words, for the Coordinators, cars and computers are helpful, but not mandatory!

A few metrics for those of you who might appreciate data. According to our ledger, TLC had about 400 individual entries for "tasks performed." Rides to church, to doctor offices, to the market, altar flowers delivered; birthday, get well and "thinking of you" cards sent; meals prepared and delivered; visits to hospitals and nursing homes, etc. As our Senior Warden put it - "much to be thankful for." Another data point - I received several calls, through the year, from other faith communities telling me that they had heard about TLC and wanted to know how it worked so that they could start something similar in their church or synagogue. Just as we did 7 years ago when we reached out to Channing Memorial Church and they so generously responded to incorporate what they call CCC, we now are offering to our brothers and sisters, of different faith traditions, to do with as is appropriate for them in the pursuit of helping others - a "paying it forward," to coin a phrase!

Lastly, let me share an anecdote I heard just last week from our Senior Warden. "A woman at the General Convention from Block Island asked if she could hear about our way of pastoral care, that the word out in the diocese is, that Trinity has the best pastoral care in all Rhode Island." I don't know if that's actually true, but I do know that what we have is being noticed, is special, is relevant and helpful to us as we live out our baptismal covenant of "seeking and serving Christ in all persons and loving our neighbors as ourselves."

Please consider supporting TLC in 2017 and beyond, in any way you can.

Jeff Clark, Chair

Pumpkin Patch

Despite a few foul weather days, the Patch had another great year, raising funds to support Trinity and our Outreach programs. The pumpkins arrived on Friday, October 7, 2016, and a great army of volunteers was on hand to unload, count, and display them all. The patch opened for business on Saturday, October 8, and was off running for the next three weeks. Highlights include the annual costume parade held on Sunday, October 30, and the addition of Halloween-themed rubber duckies for sale at the cashier's table. Countless happy hours were spent sorting through the baskets of duckies to find just the right one to match the beautiful pumpkins.

More than 75 Volunteers from our congregation and the community at large put in countless hours of labor unloading pumpkins, setting up, and running the patch. They also provided beautiful baked goods, delicious homemade chili, meatball sandwiches and other food, donations, and live music.

Besides raising money, the Patch is a beautiful place for fellowship, where new friends are made, both within and outside the Trinity community. If you missed the chance to be part of it this year, be sure to join us next fall!

Deb Lengyel and Diane Myers, Co-Chairs

Strawberry Festival

What a great Strawberry Festival we had this year on June 18, 2016! We adjusted the hours from 11-5:00. The weather was absolute perfection and the crowds were overflowing. The chowder festival at Fort Adams was also going on and many of our attendees had been there as well. Our event did NOT overlap with the Flower Show.

Planning began with Dennis Kretzschmar in early spring; Debbie Lengyel graciously volunteered to coordinate the vendors and Chris Pimentel once again used her mastery to oversee the kitchen and Jeff Greene repeated his PR experience. These people were all key to our success.

We had 12 vendors this year on the lower lawn. We choose not to use the upper lawn and were conservative in the vendor invitation list due to the construction on the campus. The church was open for tours and the guides were busy throughout the day.

Chris had 3 four hour teams of strawberry preparers Thursday evening and Friday. She and Wendy Neale manned the kitchen Saturday and everything ran smoothly.

Saturday we had a great team of volunteers for set up and serving and were ready at 10:30 and with customers in line, we began serving. We sold 637 shortcakes, (sold out of strawberries, had leftover shortcakes) 234 lemonades (sold out) cases of water bottles and quarts of strawberries (sold out). We ran out of strawberries at 4:30 and closed up 30 minutes early.

The numbers are not yet firm but at rough glance I believe we grossed about \$3800 from food sales with expenses yet to be tallied. We also expect a check for the rental space of the vendors but due to the reduced number of vendors, that income will be less than in past years. We purchased a juicer for the lemonade and aprons for the staff (donated).

Below is the financial breakdown.

Profit Report

Revenue:

Cash Sales	3,715	
Credit Card Sales	475	
Total Sales		4,190
Vendor Fees		660
Donations		30
Total Revenue		4,880

Expenses:

Cost of Sales	1,784	
Other expenses	902	
Total Expenses		2,686
Net Profit		2,194

Geer Messinger, Chair

Silver Tea

Our Annual Silver Tea took place on the first Saturday in December. We opened our doors at 12:00 PM and closed them at 4:00 PM. We served 72 people in the Hawes room of Honyman Hall. The door charge was \$12.00 and everyone who joined us enjoyed homemade finger sandwiches and goodies of all kinds. We were all entertained with carols on the piano by Connie Andrews and The Rev. Mary Johnstone with Helen Glover leading the caroling.

Thanks to Christine Pimentel and Wendy Neale's team we had beautiful crafts, special ornaments, and delicious baked items. And our wreaths and greens sold out! At the end of a very successful weekend, our totals were:

72 persons for tea X \$12.00 = \$864.00

12 wreaths X \$40.00 = \$480.00

Baked Goods & Crafts (Including Sunday Morning sales) = \$440.00

Sales of \$1532.00 were made by cash or check, and an addition \$252.00 was received by credit card. Our expenses included the plain wreaths and enhancements for them, some craft supplies (many were donated), plate rental, grocery items, credit card fees, and a city event license. In early 2017 we will be looking at which outreach Trinity supports that may need a grant, and will distribute profits appropriately.

Thanks to everyone who makes this ministry happen each year.

Debby Lengyel, Chair

Christmas Treasures 2016

This event has been held the second Saturday in December for 5 years. We take over the whole first floor of Honyman Hall and host up to 14 local Artisans. This year we had 12 and had a great day, the weather was clear and we continue to be on the Christmas in Newport schedule. We charge each vendor \$55.00 for a table, resulting in \$660.00 income for the church.

I am very grateful to have Karen and Craig Nann who are my total contact and partners in this fundraiser. I am grateful always when so many parishioners came and supported this fundraising event.

Debby Lengyel, Chair

Guiding Program

Note: Financial information on the Touring Program in 2016 is available in the Church financial reports.

For the season of 2016 our volunteer guides suggested visitors pay a free will donation of \$5 per person, rather than the previous year's policy having a paid desk person collect a \$5 admission at the door. The revenue was not as much as expected, but expenses were obviously lower.

Scheduling was reduced to one guide on duty for shifts lasting three to four hours. The hours open for 2016 were also reduced in the winter, spring and fall since not all of the shifts could be filled. As a result, several of our regular volunteers worked nearly thirty shifts, with the majority putting in over 100 hours in God's service giving tours of Trinity Church.

In an effort to attract more volunteers, the Rector initiated an online volunteer site that also incorporated a scheduling function. While eight to ten new prospects expressed interest, only a few were able to work with our schedule as most of them had another paid job with regular hours, were students who could not volunteer when needed, or they lived too far away.

Our donation box and the desk in the tower room that displays the professionally printed self-guided tour brochures in seven languages, along with the welcome cards, are very inviting and make a difference in encouraging donations. The church website informs visitors of tour hours, and this information is also posted on temporary laminated signage on the exterior door. Our professionally printed rack cards are distributed through the Gateway visitor welcome center.

Group tours this year were limited to several school tours and the Four Faiths Tours, which diminished. Trinity Episcopal Church can be effective in marketing to the group tour industry with markedly increased income.

2016 CHALLENGES MET

1. With assistance from the office staff, telephone inquiries for tours were handled with confidence of security and communication
2. Self-Guided tour brochures in seven languages were well received by visitors
3. Improved instructions for opening and closing
4. Ten Guides committed to a regular schedule: Charlotte Johnson, Kate Psaki, Tillie Thompson Trisha Baylor, Sid Gorham, Charlie Jauss, Wendy Neale, Harle Tinney, Curtis Magee, and John Hattendorf
5. Five New volunteers loyal on a regular schedule: Jim Patterson, Robert Wilson, Joanna de Young, Patricia Drislane, and Peter Baylor

2016 CHALLENGES NOT MET

1. Signage to be read from Queen Anne Square
2. Regular distribution of rack cards to hotels and B&Bs
3. Security is a guide responsibility with no sexton to check on the church after tours. The Rector took over and found some deficiencies on occasion.
4. Parking limitations account for a large number of guests having no time for a guided tour.
5. Community confusion about tour hours for lack of a volunteer.
6. Location of a desk in the tower room to sell cards and books
7. Four Faiths Tours on Tuesdays and Sundays were well received, but not well attended
8. The expected number of group tours actually diminished
9. Gross revenue was less than 2015, but there were no salaries and no printing expenses in 2016 because the 2015 print order covered 2016 as well.

2017 GOALS

1. Guides program to welcome and train student volunteers
2. Organize distribution of flyers
3. Offer tours focused on specific subject matter (Stained glass windows, architecture, graveyard, etc.)
4. Organize email list to tour companies, schools, visitors bureau, local attractions and cruise ships
5. Four Faiths tour: Extend cooperation with Touro Synagogue and St. Mary’s Church, Church of the Patriots. A Fourth of July program is initiated to include Channing Memorial, Historical Society, Friends Meeting House, St. Paul’s Methodist, Second Baptist, etc. to establish a Religious History self-guided tour brochure and get commitment from other churches to be open simultaneously or on a compatible schedule
6. Coordinate with the Church calendar for tour hours to bring in visitors as well as parishioners
7. Party and rewards for tour guide volunteers

Comparison of 2016 to Previous Years					
Year	Attendance	4 Faiths	Admission	Donations	Average Donation/ Admission
2016	5,000 est	150		\$12,630	2.53
2015	4,000 est	270	N/A	\$14,662	3.67
2014	8,815			\$16,366	1.86
2013	10,082			\$14,062	\$1.41

Note: Visitor counts for 2015 & 2016 are estimates. When only one guide is scheduled it is often difficult to keep an accurate count of how many people come through the door.

Harle Tinney and Charlotte Johnson, Co-Chairs

Archivist

During the past year work has continued on the Church Archives at two locations—the Newport Historical Society and in the basement of Honyman Hall. Using previously established guidelines; all of the unsorted records at the Newport Historical Society have been sorted. The completion of sorting and listing of the records in Honyman will be followed by the final placement of the records in permanent storage at the Historical Society.

Joan Bartram, *Archivist*

Worship Commission

Worship Servers

The year 2016 has presented some opportunities and a few challenges for those of us who serve at the altar and clerk's desk at Trinity. Opportunities: sharing the serving tasks at Sunday worship and special services such as Evensong and Christmas on the Hill, to say nothing of the solemnities of Lent and the Palm Sunday Passion reading, as well as the great celebrations of Christmas and Easter.

Challenges: recruiting new members of Team Servers in order to share our duties fairly without overworking anyone. This year's Ministry Fair brought several new volunteers and a few more have simply stepped up when they heard the call – thank you all!

I was delighted to welcome Bailey Bollinger and Jocelyn Ohde as new acolytes, even as we are bidding farewell to Jonathan Myers for his years of service. Jean Gorham graciously continues her exemplary service as chalicer; Phoebe Livingston took only a modest vacation to nurture her newborn son through his first couple of months before taking up the chalice again. Joshua Oakes joined the chalicers as well. With “Ten O’Clock Bob” Smith, Trinity now boasts two servers taller than Bishop Knisely!

Larry Pulice has long served as both chalicer and head acolyte; he's been joined by John Smith and Karen Nash as the utility players at the altar. The true Swiss Army knives of the servers are Miriam Smith and Peter Chabot, who have filled the roles of chalicer, acolyte, and reader at the eight o'clock service every Sunday for many years. Peter is taking a well-deserved breather for a few months, while Larry Pulice steps in at eight o'clock, adding reading to his job skills. Thank you, Larry! And huge thanks also to Miriam, who is back in her cassock following surgery this year.

There are several new recruits to the readers' roster, (which is too long - yay! - to be listed here). Most of them have already made their debuts at the clerk's desk, and they're terrific. Thank you, each and every one, veterans and newbies, servers and readers – may you be showered with blessings for all that you do!

Wish list for 2017: more readers and servers, and particularly backup servers for the eight o'clock Sunday service, so our veterans can have the occasional day of rest. Curious? Call me, text me, email me and let's talk about it. Onward!

Karen Nash, *Server Coordinator*

Cell: 401-835-3674; Email: karen.nash0830@gmail.com

Altar Society

Trinity Church Altar Society is a group of parishioners who work quietly behind the scenes to prepare the church for worship. Members are divided into 4 teams. There is a team for each Sunday of the month and their duties begin on Saturday and continue until the following Friday. Any service (Eucharist, wedding, funeral, memorial service, etc.) that takes place during this time period is the responsibility of that team. Fifth Sunday duties are covered on a rotating basis with each team taking a turn once a year.

The Altar Society prepares the church for worship at the direction of the clergy. The work is a thank-offering of time and talent, a ministry of love undertaken in the name of Christ. The work is highly specialized and of deep spiritual significance. It consists of preparing all the elements necessary for worship, setting the altar table, washing and mending linens, polishing silver, arranging flowers, cleaning the altar area, and a variety of other tasks too numerous to list. In 2016, through coordination with Trinity Loving Community, the Altar Society delivered altar flowers, Easter plants and poinsettias to shut-ins, the sick, the bereaved, and those celebrating special occasions.

Service on the Altar Society is a sacred and most beautiful lay task and we are fortunate to have dedicated members who consecrate themselves to this work. If you are interested in learning more about this rewarding ministry, contact Canon Richards or Mary Sinnott, Directress.

Mary Sinnott, Directress

Music Program

The music ministry of Trinity is strong and continues to grow each season! Highlights of the year included a compline sung by the choral scholars and professional singers from the Boston area featuring John Sheppard's rarely performed *Media vita*; participating in a choral festival at St. Bartholomew's (NYC) under the direction of Gordon Appleton, a concert by the award winning Harthor Winds quintet, caroling throughout the community in December, and our festive service of Christmas Lessons and Carols for which we were joined by the Newport Community Youth Choir and a brass quintet. In addition to our own programs, Trinity was also able to host Berkshire Choral International for a standing room only concert in July under the direction of David Hayes.

The **Trinity Choir** continues to uphold the highest standards of musical excellence within the Anglican and American choral traditions in order to enhance our worship and communal life. In addition to preparing two anthems for Sunday mornings, this year the choir presented two evensongs, eleven Compline services, and five other liturgies (Ash Wednesday, Holy Week, etc.) which adds up to roughly 120 different anthems.

Several members of the choir generously devote significant time behind the scenes to help keep things running smoothly. We all owe a debt of gratitude to Dorcas Taylor for organizing our weekly bell ringers; to Suzy Hardy for coordinating the choir's social events; and to Kristi Rood-DeAngelis who devotes countless hours to keeping our substantial musical library organized.

The members of our choir worked tirelessly throughout 2016 (*including singing compline in the summer!*) and deserve to be acknowledged by name in this report. They are as follows:

+ = *Choral scholar*

Sopranos	Altos	Tenors	Basses
Kim Bollinger	Susan Bernard	Stan Brown	Jeff Clark
Amanda Browning	Jacqueline Hanson	Colin Browning	Tom Jansen
Elaine Burress	Suzy Hardy	Jim Burress	Frank Leith
Lyle Kahle	Karen Knisely	+Michael Genese	Richard Long
Meryl Moore	Kenney Knisely	Kaitlyn Lengyel	+Devon Morin
Diane Myers	+Nicolette Mingels		Chris Myers
+Kristi Rood-deAngelis	Dorcas Taylor		Blake Sherman
Barbara Roos	Alison Vareika		

Our **Choral Scholars** program continues to flourish and be an extremely vital part of our mission and ministry. In addition to singing, they have led rehearsals, accompanied anthems, conducted the choir, and performed solo works. We are the benefactors of their considerable talents while they gain valuable practical experience beyond the scope of their formal education.

In May, the **Newport Community Youth Choir** presented a concert to a wonderful crowd at Emmanuel Church in collaboration with the other ensembles of the Choir School of Newport County and in September the group returned with five new members. I'm continually grateful to Alison Vareika and the faithful team of parent proctors who play a vital role in this ministry by assisting at weekly rehearsals and concerts.

There is a significant need to replace **the organ**. We've had multiple instances of computer failures this year, which have resulted in the organ malfunctioning during worship and rendering it at times unplayable due to the poor design and installation of the console and digital components. Despite our diligent maintenance efforts, issues continue to arise. Currently we are using cinder blocks, duct tape, and a spare choir robe to help with leaks in the wind lines. Trinity needs a reliable instrument with appropriate tonal resources to reflect the dignity and diversity of our worship—one that can proudly support an otherwise flourishing music program.

We are incredibly fortunate and truly blessed to get to worship together as we do week by week. I consider it a sacred trust to oversee and guide the continued development of this extraordinary music ministry, which I hope will provide inspiration and glimpses of the Divine every time music sounds within these holy and historic walls. For the privilege of working with and ministering to each one of you, and the support and encouragement of such wonderful colleagues in the office—Anne Marie, Alan, Barbara, and Brian—I am deeply grateful.

Stephan Griffin, *Director of Music*

2016 At – A – Glance

January

Twelfth Night Party at Anne & George Oliver's home

Trinity Serves Town Hall Meeting

“Experiencing Epiphany” Adult Forum series

Trinity Serves Lead Gift Received from Johnstone Family

Baptism: Finley Reey Sandman

Funeral: Alice Brown Pullman

February

Pancake Supper

Lenten Speakers Series

Annual Vestry Retreat

“Spiritual Giants” Adult Forum series

Consortium of Endowed Episcopal Parishes Annual Conference in Denver, CO

Record Low temperature on Sunday, February 14: -8°F

March

Keeping the Watch Maundy Thursday into Good Friday

Good Friday meditations on the Seven Last Words

Hosting the Easter Vigil for Aquidneck Deanery parishes – Bp. Knisely presiding

Glorious Easter Day celebrations

April

Bishop Knisely's visitation

“Post Resurrection- Doubt, Despair, Defiance, Decision” Adult Forum series

Belmont Memorial successfully removed from Carr-Rice and crated for storage

Trinity Serves reception for donors and prospects

Wedding: Kelsey Ann Donnelly and Benjamin Luke Braithwaite

Funeral: Nancy Preston Bredbeck

May

Carr-Rice House demolition completed

“Divine Dynamite” Adult Forum series

Began work with Figmints

Newport Community Youth Choir Spring Concert

All Parish Meeting to update on Trinity Serves progress

June

Guide Training for coming season

Strawberry Festival

Baptisms: Boe Bradley Alexander Bardenheier, Maxton Moniz, and Harper Clare Jorgensen

Weddings: Lindsay Anne Martin and Thomas Rodney Berkeley Sampson; Chelsea Elizabeth Cordle and Morgan Vincent Roderick Jones; Kimberly Caitlin Thomas and Christopher Mogish Terry; Lyle Confrey Kahle and Anthony Pete Gabriel; and Paige Cynthia Corbin and Tyler Gebert Kyle

Funeral: Benjamin Hopkins

July

Berkshire Choral Ensemble in concert at Trinity

Mass on the Grass

Trinity hosts Child & Family's Family Day as part of C & F's 150th anniversary celebration

Stone benches dedicated to relationship between Trinity and Child & Family

Figmint's begins video shoot

Choir experiences Yoga for Music in Hawes Room

Baptisms: Victoria Helen Knickerbocker, Malcolm Lasher O'Connell, and Robert William Calder O'Connell

Weddings: Brittany Edith Morrill and Steven Lofaro; and Katherine Muhlfeld and Daniel Burton-Morgan

August

Mass on the Grass

Midsummer Night's Dream produced on Trinity's lawn

Baptism: Manjula Gill

Weddings: Courtney Chase Velasco and Andreas Martin Huber; and Marlyna Kristen Cunningham and Ian

Michael Pidduck

Funerals: Elizabeth Duckworth Copeland, Ronald Ferree Dick, and Thomas David Cullen

September

"A Twelve Step Ladder to Freedom" Adult Forum series

Mass on the Grass

Homecoming

New Logo unveiled

Ministries Fair

Trinity Serves gathering with neighbors on Historic Hill

Wedding: Priyanka Ghosh and Mark Christopher Andreae

October

Pumpkin Patch

"Moving Forward – Giving Together" Annual Fund campaign kicks off

Weddings: Kaitlin Marie Bernard and Thomas Macleod Hurter; and Alexandra Ashley Taylor and Zachary James

Kavanaugh

Funerals: Cora Lee Gibbs and Walter Jenkins Whitley

November

Diocesan Convention

Advent Wreath-making workshop and luncheon

Baptisms: Oliver Bernard Lopez, and Levi Brewster Doyle

Wedding: Carrie Ann MacMillan and Peter Michael Martel

Funerals: Catherine Elizabeth Radcliffe, Jean Harsham Nott, and Elizabeth Bayne Connelly

December

Greening the Church

Lessons & Carols

Christmas Day on a Sunday

Funeral: Malcolm Warner Chrupcala

Leadership 2016

Clergy & Staff

The Rev. Canon Anne Marie Richards, *Rector*
rector@trinitynewport.org

The Rev. Alan Neale, *Assisting Priest*
Assistingpriest@trinitynewport.org

Stephan Griffin, *Director of Music*
musicdirector@trinitynewport.org

Barbara Roos, *Parish Administrator & Capital Campaign Project Manager*
adminassistant@trinitynewport.org

Brian O'Malley, *Financial Consultant*
bookkeeper@trinitynewport.org

Officers

Wendy Durudogan, *Senior Warden*

John Smith, *Junior Warden*

Elaine Burress, *Treasurer*

James Patterson, *Assistant Treasurer*

Kaitlyn Lengyel, *Clerk*

Vestry

Class of 2017
Joan Bartram
Jeff Clark
Paul Taylor

Class of 2018
Meryl Moore
Wayne Porter
Larry Pulice

Class of 2019
Tom Jansen
Richard Mason
B. Mitchell Simpson